



Grey College MCR
Executive Committee Meeting
12/11/2012
Minutes

**Present: Jonny Crawford (JC), Alex Kelsall (AK), Kunal Kapoor (KK), Rachael Oakenfull (RO),
Geraint Evans (GE),**

1. Apologies for Absence

Laura da Costa(LDC)
Adam Wang (AW)
Anna Jing (AJ)

2. Minutes of the last Meeting / Matters arising

- No matters arising

3. Chairman's Business

- Jonny has created agenda for 7:30 OGM furniture meeting later tonight. In addition to furniture issues, will discuss games, subscriptions, and heating.
- In regards to the heat issue, Alex has spoken to housekeeping. The individual in charge is coming today to have a look at it. If they do not think the heating is adequate, they will provide additional heating. We will not have to fund this.
- Chair will inquire about other general requests in which the MCR can be improved

4. President's Business

- Alex attended **College Council meeting**. Livers out rep was an issue that was brought up strongly. Same issue raised at Presidents council meeting this morning.
 - o Rachael has offered to fulfil the role at present.
 - o Motion: to have livers out rep? Unanimous yes
- **SCR Representation:** Alex appointed to SCR exec committee.

- **Library committee:** MCR representation should be increased. Agreement has been reached. Representation should also be established on **Food Committee and Bar Committee**. Currently, we are not represented. This will likely change.
- **College Review:** This will take place on the 14th of February. This is an exercise carried out every 6 years. The Master has to submit a 2 page report on student involvement, engagement, and life. Report focused mainly on student engagement. He will be coming to speak to us in the next month sometime. Alex will be having a meeting with the Master this week a/b the college review.
- **JCR exec meetings:** on Sunday at 4. Exec committee members are invited to attend, just to observe proceedings. Especially since we will either be a part of them / will be working with them closely with upcoming infrastructure changes to the MCR.
- **President's committee meeting:** Alex attended the meeting this morning. Discussed events where all colleges will be collaborating together, ie food festivals, pub quizzes.
 - o During undergrad holidays, closure of all the bars was an issue in the past. Thinking of combining any staff available and opening two college bars each week with the hope that post grads will be able to attend those bars.
 - o President's Committee will have regularly structured meetings with senior members of the University. Each president will get a project on how to try and improve the University
- **Livers out vs. distance learners:** how to get both of them involved. Efforts will continually be made
- **Costs:** any issues from students about living costs?
 - o Rachael – college fees are higher than the amount of money given for the entire year for funding (research grant).
 - o Geraint – forced to stay for all 12 months to do dissertation, rather than staying for 9 months and doing dissertation at home.
 - o Rachael: Issue is about seeking accommodation in college under unique circumstances.
 - o Geraint: Durham is growing. Accommodation blocks are far away, ie brackenbry
 - o Alex: University wants to add 1300 students to the Uni by 2018, figure unchecked. They have found sites for potential new colleges. The numbers justify up to 3 new colleges.

They cannot put those new students into the current colleges, no accommodating infrastructure.

- Alex: Concern is that after students pay £9000 for undergrad, will they stay for masters? Without funding, costs will be challenging. Int'l students will likely fill that void.
- Geraint: Additionally, int'l student is more likely to live-in....which is more secure for the University in terms of payment.
- Alex: Future perspective on vision of Durham is something that we will be discussing further, as well as on living costs. Find out views from those around you. These views will move up to University level
- **Agenda: we** have the new agenda. Will be following this template for following meetings
- **Regular meeting time:** Mondays at 7:15pm
- **Meeting with Bank:** Needs to happen this Week
 - Geraint: I've got Flu at the moment. Thursday works good, after 12. Those who need to attend are Alex, Geraint, Jonny, and Laura
- **Meeting w/ David Clark:** He is the one who set up the phoenix room. Alex will be meeting with him to discuss legalities of our move forward.
- **Membership Fees:** Still waiting from an email from Lin Wood a/b who has paid MCR membership fees. Accounts will likely have a good idea
 - Rachael: There is no opt-out
 - Alex: list of all members, but do not know who ops out
 - Geraint: Can you give me the list. This way, we can give each of them a number and they can provide this number when they pay for formals and it will be easier to log who pays

5. Treasurer's Business

- **Money collecting system**
 - Geraint: In the future, I will be more at dinner than I have been recently (b/c of flu at present, etc.) Am happy to have the rest of the exec members as go-to members as long as exec members are happy to do it.
 - Geraint, Jonny, and Anna will be the distinguished individuals who will be able to collect money for formals.

- Geraint: Proposing a system where we can say they will pay and book w/ their name AND number they will be assigned. Reason being, when I get paid, I get scrawly handwriting. It is very difficult to decipher checks, etc.

6. Social Secretary's Business

- Anna absent due to mentee formal. However, has sent an email update prior to meeting. Email copied and pasted to bottom of email.
- Anna: Need to send chef dietary requirements by Wednesday. Mainly to affix a seating plan.
- **Social activities:** Diwali, this Saturday

7. Website Editor's Business

- **Alex:** Officers, send officers profiles to website editors if have not done already. Get it in by Wednesday

8. Any Other Business

- **Livers Out Lunch:**
 - Rachael: Can we agree upon a good location to have the livers out lunch?
 - Agreement for Slug And Lettuce.
- Alex: Kunal, send email to 4th years about joining mcr....about events they are able to attend, benefits of joining, formals they are able to attend, etc.

Meeting adjourned.

Email from Anna:

Dear everyone,

Sorry I can't attend the meeting - I have the mentor formal with Julie.

Here is the thing that I want talk about during the meeting.

FORMALS

1, Separate booking. **For the formals of 14th Nov and 19th Nov,** because they are too near, so in order to decrease the confusion, **Rachael and I decided to do these two formal separately.** I will take charge of the 14th Nov one, Rachael is on the 19th Nov one. MCR members can book the 14th formal via me and 19th formal via Rachael.

2, 14th formal: I have sent email to Bryan and Nicola, about the diet reqs, and wine choice. The payment for the livers-in will be collected by 6:30pm to G on Tuesday, and livers-out could give me the money on Wednesday. Also, on Wednesday, I will do the gown sign up thing. But we don't have anything to do after that guest night at MCR, but

we could still use the MCR for an after-formal-tea-room. Since there are about 20 people who have booked for this formal – the first formal for some students - I decide to serve an after

3, 19th formal. Need to send **chef** (please contact to ask the deadline) the diet reqs; **Philip** (send to him on Wednesday, **so dear Rachael maybe you need to send that email asap**) the number of meat and veg, number of white/red/rose/non-alcoholic; the number of red/white/rose/non-alcoholic of each table. this time maybe we need to **arrange a fixed seat**. Also in the email mention the **two courses, but this time we couldn't vote on JCR website, because of a technical website error**. I have already send Rachael the email about the some of this and also Philip send an email about the Lash Tash formal already.

4, Dear **G**, by checking with our name list and your's, I find 7 people didn't pay for the last formal. They are Lin Cai, James Collinson, Kacey Countney, Camilla Ford, Rachael Oakenfull, Charlotte Walsh, and Qi Zhang. I know that Qi and Lin paid (because they gave me the money and I gave them to you), Charlotte not pay, but she said she will pay for the both postgrads and SCR' s this week. James paid by cheque, so could you check with, Kacey Countney, Rachael Oakenfull about the payment for the postgrads formal?if they are not paid, you could ask them to pay you this time with both of the two formal(because they are coming for the SCR guest night)

5, Dear **Rachael**, could you double check your email about Camilla Ford, if she booked the postgrads formal with you. Because on the name list you send me, I have Camilla Ford, but today, I send an email and ask her if she paid our postgrads formal, she said she didn't attend that formal. Also maybe Camilla is a 4th year student, but we didn't send that formal invitation to 4th year.

6, Booking system. I know my booking list is not good enough, but when web designer make our MCR booking system ,could you separate the first name and family name please so that I could make a clear list of wine choice. Thank you !

SOCIAL ACTIVITES

1, the Diwali celebration this Saturday, **we still need to contact the people who is in charge of the speakers**(Maybe Kacey, Rachael knows who is in charge, Rachael could you send the email to him/her, or if you don't have time, you could give the name to me ,so that I can contact him/her in advance.) we need disposable plates and cups, and drinks. Are ask me about the **how many people would attend the party**, so that she could prepare the Indian food. Here is my solution, **PLAN A** send an email about the Diwali separately, tell them about our plan, even though they don't want to spent their time on the games or dancing, they could still come and get some Indian food. If they want to attend or even just want to get some food, then they could reply to that email, then we could know the numbers. **PLAN B**, maybe we just prepare about 70 person's snack, because most of our livers out will not attend(but thinking about it is a Saturday, so still many will come) and our livers-in is around 54 and our 4th year is 6 or 8, but still some of them might not come. **PLAN C**, your' idea ^^(**PLEASE VOTE A SOLUTION and tell me about it, thanks!**)

Diwali celebration plan:

Start at 7:30

- 1, a small presentation about the Diwali
- 2, a short dance(need speaker)
- 3, Indian snacks and sweets time
- 4, A rice drawing in front of the MCR

2,Thanksgiving day next Thursday,

We need to send an email about the volunteers and borrowing the kitchen things to livers-in. Also, Krista needs help and talk about the preparation of the thanksgiving. And please guys, need idea about what kind of games or activities

we could play on that day.

Lots' of love

Anna

Xxx