



**Grey College MCR**  
**Executive Committee Meeting**  
**27/08/2013 @ 6:30pm**  
**MINUTES**

1. Apologies for Absence

- Rachael Oakenfull
- Adam Wang

2. Minutes of the last Meeting / Matters arising

- True record of the previous meeting.
- No matters arising.

3. President's Business

- Constitution
  - o If all exec members can read over their roles within the Constitution
- Inter-MCR Formal; date needs to be decided ASAP
  - o Date will likely need to be given at the first PresComm of next academic year. Forward email to Charlotte with the latest info
- Mailing Lists: President (VP?) + Social Secretaries
  - o Email Charlotte with mailing list contact. Provide MCR account login details
- Acting Treasurer Role, update!
  - o All monies owed by the MCR have been paid. Healthy float remaining for next year.
  - o Handed over debit card, locker key, finance folder etc. to the newly elected Treasurer.

4. Vice President's Business

- Induction Week
  - o Run in a similar way to the JCR induction week – draft of induction week schedule is on website
  - o Few volunteers (current members) would be recruited to run events
  - o Rep t-shirts requested
- Afternoon Tea where MCR members can meet the SCR at the beginning of next term : date to tbc
- Afternoon Tea on Sunday 1<sup>st</sup> @ 2:30 - 4pm (budget of around £25 confirmed)

5. Treasurer's Business

Will organise the following in the coming weeks:

- Account Signatories
- Online Banking Access

6. Social Secretary's Business

- Leavers' Meal
  - o Spags Italian Restaurant , Monday 9<sup>th</sup> September @ 7:30pm
  - o MCR will pay a contribution towards cost of this: tbc based on numbers.

7. Website Editor's Business

- Photo page from website has been taken down; the homepage has been catered towards induction/new students.
- Netbook kindly offered by Jane for the use of the MCR:
  - o Sign-out sheet and penalties for lateness would be necessary (co-signed by a member of the exec)
  - o Stored in lockers in the MCR
  - o Look into possibility of getting it insured

8. Any Other Business

- Handover doc for next year's exec? Created by outgoing members to help new officers with their roles.
- Welcome Pack to go out mid-September (sent out by College).
- Date for the next meeting: Week commencing 7<sup>th</sup> Oct.
- Meeting adjourned @ 7:30pm