



Grey College MCR
Executive Committee Meeting
20/10/2013
Minutes

In attendance: Charlotte Walsh, Jia Liu (Alice), Katy Sherratt, Christie Kin-Cleaves, Craig Fisher, James Collinson and Noah Schwartz.

1. Christie's Tech Business

- Sending emails to MCR members – send them to Grey MCR, Grey MCR 4th Years and then CC to execs. Don't forget the 4th years.
- Noah raises google drive issue, Christy will put a drop box on the new website
- Christy proposes new website design
- Discussed the paying of formal fees and MCR fees
- New online system will have a paypal option as well as a pay in person option. James will give Christy the details of the paypal account, for the formal payment online system
- 1-Week timeline for initial website design, voting system will take longer as will the formal booking. Booking for two people put forward. Exec will have special administrator access to the website
- Special Grey emails discussed. James brought up the problem of changeover for the webmaster. Christy will handle it until the new webmaster comes in
- Everyone should send Christy a photograph and a little blurb about ourselves – what we are studying, our role in the MCR etc

2. Social Secretaries Business

- Social Secretary's will deal with events and formals, secretary will deal with things sent from college and the university – welfare weeks, JCR stuff etc. Research based things are for James, Entertainment and events is social secretaries, everything else is Craig
- The process for starting an event is to go and see the social secretary

3. Treasurer's Business

- banking stuff is finished, Laura, Charlotte and James will receive reimbursement. Dropbox folder needed for important documents including posters for events, etc. Charlotte will set up drop box events. MCR Netbook will be given over to Christy's care, but will be left in the MCR. Shopping trip for the MCR needed
- Charlotte will send out emails with regards to behaviour, for example cleaning the kitchen, which has become a problem
- Shopping trip suggested to big Tesco's for either Sunday or Monday
- Craig needs to be added to the bank account
- A research talk on effective presentation skills will be done for the 6th of November (approximately) to be given
- Meetings for Masters students (similar to PHD students) suggested for after Christmas. Noah proposes being in charge of that. He should send out an email to people gaging interest
- Hill Colleges East Research Forum 23rd of November
- Butler president suggested a Hill Christmas Party. MCR's have problems getting places for Christmas Formal. Big Christmas party at Butler hall suggested, during term time before Christmas. Collingwood and Butler expressed interest. Alice will be given details from Charlotte on how to organize. Expenses should be minimal

4. Other business

- Channukah party suggested. Noah should contact Katy and Alice about organizing the Channukah party
- Japanese night in the next few weeks suggested for the MCR, possibly the 26th as Craig has booked the MCR for the 27th for his birthday
- Christy enlisted to create a MCR booking request for niche events. This would mostly be used for birthday's. Emails will be sent to Charlotte
- Card issue debated. Cards from the MCR will be purchased and signed from the MCR, additional signatures can be given

Meeting Adjourned