

# Minutes for the MCR Exec Meeting

Wed 08/11/2016

Held in the *Old Library, Grey College* between 18:15 – 19:00

Present at the meeting were:

President (MK), Vice President (SG), Secretary (RM), Welfare (HG), Soc Secs (MC, CB), Postgrad Tutor (ML), Website Editor (MM), Representatives Officer (PR)

Initials stand for:

HG: Helen Gienger, SG: Sarah Gray, MM: Martin Moxon, MC: Mike Cheung, MK: Matthew Kirk, PR: 'Pup' (Pup Rusby), CB: Camilla Boles, RM: Renju Mathew, AN: Allison Norenberg, MMA: Maciej Matuszewski

## Action points:

**Please check for the items in bold in the minutes below to see specific action items for specific Exec members.**

### 1. ABSENCES

Apologies from AN who could not attend because of difficulties getting back from Stockton.

Treasurer (MMA) could not attend; President will discuss relevant matters directly with him. It was noted that MMA has sent an email giving instructions on how to access the MCR budget.

**For all exec: Please send apologies directly to Secretary (RM) if you cannot attend.**

### 2. ANNOUNCEMENTS

None.

### 3. REPORTS OF OFFICERS

None.

### 4. AGENDA ITEMS

#### 1) Handover issues

Abi & Ana have handed over to HG and AN.

HG & AN are aware of the JCR anonymous feedback system. (JCR welfare currently allow anonymous comments that can be replied to anonymously.)

MM has access to JCR welfare system.

MM plans on having a separate system based on this.

HG has had nightline training; AN plans on getting this next term.

At least one of the welfare officers has access to welfare keys.

Keys to the storeroom are in the possession of Marcus & Camilla.

#### 2) Budget

Social secs must get authorisation from MCR exec before spending money.

Up to 1/3 of budget is assigned to events.

Budget can be spent on food, drink, travel.

3) General event planning & budgeting

**For social secs: MK has asked social secs to start planning events. "Do lots of events!" Storeroom needs more biscuits. Tesco order recommended, after looking at what we currently have in the storeroom. Need to buy tea.**

No need to preauthorise 'event consumables'.

4) Grey Inter MCR formal

This is the big MCR event of the year.

22<sup>nd</sup> Feb is Grey's MCR Formal. (Previous year's formal was outside of term time.) 8 people from each of the other colleges. Grey will have 24-32 people. 160 in total can be seated.

**For social secs: Please think about a theme for the evening. Some decoration will be needed. Think about hiring a band.**

Tom Allen or Peter Swift will oversee on the day. Nicola & Brian do the main work of organizing formals.

SG: We could potentially lower ticket prices by subsidising from the budget?

MK: Yes, that is possible.

RM: Do we need to lower ticket prices? Aren't the formals booked out?

ML: Not necessarily.

SG: If our planned events are really good, the ticket price might be high if it is unsubsidised.

**For President: Please share the dates and details of all the other inter MCR formals (at least with social secs).**

**For Social Secs: Will Farr (events manager) is worth contacting by the social secs.**

We really need to do better than last year.

5. ANY OTHER BUSINESS

**For All Exec: Pictures of exec & description to be sent to Martin.**

**For MM: Change the main picture on the website.**

**For MM: Delete the MCR tab on the JCR website? Make the MCR website look more like the JCR website.**

Bigger better PG symposium in March? Can we encourage UGs to attend? Is the budget large enough?

Nathan Young is managing crowdfunding.

POSTSCRIPT:

I noticed that we do not have a 4<sup>th</sup> year representative at present; we will need to discuss this at the next meeting. This next sentence is included to check who has read this far. If you are reading this sentence, then this sentence is also reading you.