

## MCR Exec Meeting Minutes

*Old Library. 30/10/18, 19:00*

### 1. Present/absent

**Present:** Brad Berwin (BB), Marcus Lancashire (ML), Charlie Marsh (CM), Phion Chow (PC), Freddie Collings (FC), Lily Hulatt (LH), Alice Wilson (AW), Henry Folds (HF), Teng Qin Ng (TQN).

**Absent:** Daniel du Val (DdV)

### 2. Announcements:

- LH: I'm meeting Julian on Thursday to discuss drop in sessions. Possible google form for MCR members to gauge interest and popular timings.
- FC: website updated

### 3. Agenda

#### 1. Planning of EGM

- BB – I will make an announcement on MCR fb page and emailing lists about Social Secretary position elections. Email will contain information on how to apply and deadlines etc. EGM set for Tuesday 2<sup>nd</sup> November at 19:30 in MCR. Voting closes Sunday (11/11/18) evening and results published Monday (12/11/18) evening.

#### 2. Halloween Plan:

- Budget - £40 max
- Tonight, and tomorrow: put up Halloween decorations in MCR
- Tomorrow: 8pm onwards Pre-drinks (BYOB) and games in MCR
- BB and LH to purchase of supplies for evening:
  - i. Stuff to buy: jungle juice punch stuff, crisps, sweets, additional decorations, non-alcoholic drink (juices)
- ML – note we cannot bring drinks from Greyhound bar but can BYOB

- FC – are we allowed to spend money on alcohol
- ML – yes
- BB – we need to be careful with budget, better to under-spend etc.
- BB – we need someone to put up Halloween decorations?...
- BB, ML and LH agree to do that tonight/tomorrow (after 6pm).

### 3. Bonfire Night:

- ML – bonfire night on observatory hill (Nov 5th).
- To be organised and publicised later by BB

### 4. Thanksgiving

- To be organised and publicised by new Social Sec

### 5. Exec Accounts

- ML - has everyone been able to log into exec accounts?
- All – YES
- ML – mailing lists will be emailed to Secretary and most meeting planning should be sent by emails
- Here are said mailing lists:
  - i. gr-mcr@durham.ac.uk - sends to all the postgrad MCR members
  - ii. gr-mcr-year4@durham.ac.uk – sends to all the 4th years members + mature undergrads
  - iii. gr-mcrexec@durham.ac.uk - will send to all the exec (including the ex-officio members - JCR Pres, JCR Reps officers, JCR mature student's rep).

### 6. FC reminder

- FC – reminding BB to send bio and photo for website and then maybe send out email telling people it's there so people can check out the new MCR Exec?

### 7. Other Point 1

- PC – can Exec update calendar?

- FC – yes! Everyone can update it. Log in with exec username to edit calendar.
- LH – can also arrange to book MCR formals on there too. In mid-November.

#### 8. LHs questions for MCR Instagram

- L – for MCR Instagram intro all of the Exec
- All to do – send answers to questions to Lily.
- Lily will email questions again.

#### 9. Stash

- LH – used Moette last year. Do in conjunction with JCR
- CM – MCR stash will have GREY MCR and/or exec roles etc
- Will be organised with next JCR stash order (Next term)
- CM will contact JCR Secretary (Launa) and Dan DuVal re JCR stash and organising MCR stash next term too

#### 10. Future events

- Inter-MCR formal – in June. We will plan early. In last week of 3 weeks of nothing. Drinks reception, formal, JCR bop.
- Thanksgiving
  - ML - End of November, booked out high table after dinner.
  - Social Sec cook turkey – paid for by MCR
  - Everyone else brought food - gig buffet etc
  - Will need to determine numbers a week before using google form with am coming or not / food you will bring etc
  - And ask Nicola for cutlery etc.
- Christmas party
  - Secret Santa etc
  - TBC by future Social Sec
- Trips
  - TBC by new Social Sec
  - Theoretical discussions about transport to Beamish Hall
- BB and CM – idea of informal events. E.g. pre-drinks, or games night etc idea to integrate livers out into the MCR more.
- LH – MCR trips to plays / concerts in Durham

- BB – will email (and encourage other people to post on fb) about Uni events / plays / concerts etc with (or without) Grey MCR students in them

#### 11. Future agenda ideas

- i. BB - One more Exec Meeting before thanksgiving to organise rest of term and introduce new Social Sec to Exec etc.

#### 12. Other Points (not on agenda)

- ML – list of MCR members on website is wrong.
  - i. LH – chaos with mailing list. LH sorted it mostly. BB to sort when Peter emails him.
  - ii. FC to sort website lists etc
- CM – should we re-ask people if they want to be on MCR lists?
  - i. ML – separate mailing for grey 4<sup>th</sup> years
  - ii. H – yes. Should be
  - iii. BB – I'll send email to Dan du Val (JCR Reps Officer) and he will send to all 4<sup>th</sup> years and mature students in Grey and he will send over names to FC to add to mailing lists.